



Ballena Bay Townhouse Association ARCHITECTURAL REVIEW REQUEST FORM

Submit to: BBTA C/O Christison Co., 7901 Stoneridge Drive #222, Plasanton, CA 94588
Farzana Ayub, Community Manager, 925-371-5730 - fayub@christisoncompany.com

From: _____ Address _____ (REQUESTING HOMEOWNER)

Date: _____

I, the above named **Owner**, request approval to make the following exterior addition, change or alteration on my home:
Description of addition, change, or alteration: _____

(If additional space required, attach additional numbered pages)

Owner shall attach copies of all available plans and/or specification showing the nature, kind, shape, height, materials, and location to this request. All work shall be done in conformance with building codes and regulations and pursuant to all required permits. Owner shall be responsible for any damage to the exterior of the building or other property that may arise as a result of the above stated addition, change, or alteration, and shall be responsible for maintenance of same in conformance with the architectural requirements of the BBTA. Owner agrees to notify, as part of any offer or acceptance of sale, any future purchaser of the above stated home, that the responsibility stated herein is carried forward to the new Owner(s), and will obtain written agreement of same from new Owner also, as part of any such offer or acceptance of sale. Owner agrees to obtain and produce copies of all City permits and other documents required hereby, to the BBTA. Owner recognizes that this addition, change or alteration may be effected only upon written approval of the Association Board of Directors and that said Board may require its removal, at the Owner's expense, should it become necessary for safety, maintenance of surrounding structures, or lack of compliance herewith by the above named Owner, or subsequent Owner(s).

The above named Owner agrees to indemnify and hold harmless the BBTA, its Board of Directors, Architectural Committee, Members, employees and agents harmless of any liability, injury, damage or costs that may be incurred as a result of the above stated addition, change or alteration. It is also understood that upon completion of the above stated addition, change or alteration, the Architectural Committee will inspect the final results.

Signature of Owner: _____

Neighbors Approval - Immediate or adjacent neighbors, including 2 across the water as appropriate.

Signature _____ Address _____

Signature _____ Address _____

Signature _____ Address _____

Signature _____ Address _____

Permits - Please list type of City Permits Required (Attach If any / available):

-----For Association Use Only-----

Architectural Committee: Approval (circle one) **Recommended / Not Recommended**. Application# _____

Comments or Conditions _____

Board Approval: (circle one) **Approved – Disapproved** Date: _____ Date Homeowner Informed: _____

Completion Deadline: _____